

## TayPEOLC MCN – End of Life Care Group - Terms of Reference – v2 – November 2023

### TAYSIDE PALLIATIVE & END OF LIFE CARE MANAGED CARE NETWORK

#### END OF LIFE CARE GROUP

##### Terms of Reference

#### 1. Purpose of End of Life Care Group

To work in partnership, with all who are involved with caring for people living with advanced illness, those who are moving in to the last weeks and days of life and those who are dying so that they have the care they need, when and where they need it. This includes care across all settings and includes support for families and carers.

#### 2. Aim

The aim of this group is to support improvements that enhance the experience of people at the end of their lives and support their families and carers.

#### 3. Objectives

The End of Life Care Group will be responsible for:

- Identifying and supporting selected projects brought to the group.
- Ensuring close integration of work with colleagues in health, social care, the independent and voluntary sector.
- Facilitate the sharing of learning from projects with colleagues in Tayside and more widely as appropriate.

#### 4. Chair Person

This group is co-chaired by Marion Gaffney, Macmillan Nurse Consultant in Palliative and End of Life Care, Tayside.

Co Chair

Dr Ellie Salter, Specialty Doctor, Clinical Lead Realistic Medicine/ Dr Paul Martin, Specialty Doctor, Clinical Lead, Realistic Medicine

#### 5. Membership

Name	Job Title	Role
Marion Gaffney	Nurse Consultant, PEOLC Tayside	Co-Chair
Ellie Salter	Clinical Lead, Realistic Medicine	Co-chair
Paul Martin	Clinical Lead, Realistic Medicine	Co-Chair
Airlie Dewar	Clinical & Professional Team Manager	Group member
Carole Brunton	Independent Sector Lead, Dundee	Group member
Carole Clark	Chaplain	Group member

Deans Buchanan	Consultant in Palliative Medicine	Group member
Fiona McFatter	Consultant in Palliative Medicine, NHS Tayside	Group member
Fiona Reid	AHP Education and Teaching Lead	Group member
Jacqueline Scott	Macmillan Clinical Nurse Specialist, Ninewells HPCT	Group member
Karen Gunn	MCN Manager and Clinical Coordinator Cornhill MacMillan Centre NHS Tayside	Group member
Melanie Logan	Senior Care Home Nurse (P&K)	Group member
Naeema Pervaze		Group member
Nicky Worall	Independent Sector Lead, Angus	Group member
Scott Sweaton	Clinical and Professional Team Manager, P&K HSCP	Group member
Sue Bennett	Senior Charge Nurse, HMP Perth	Group member
Valerie Riddle	Senior Practitioner/Acting Team Leader, Perth & Kinross Council	Group member

## 6. Quorum

When group members are unable to attend, the End of Life Care Group meetings will progress with a minimum quorate of a chairperson and 4 members of the group.

## 7. Frequency of meetings

The End of Life Care Group will meet quarterly.

## 8. Accountability and Reporting Arrangements

The End of Life Care Group will be accountable to the TayPEOLC MCN Steering Group and will provide update reports for the Steering Group meetings and other MCN reports as required.